

**KOVAI KALAIMAGAL COLLEGE OF ARTS AND SCIENCE**  
(An Autonomous Institute, Affiliated to Bharathiar University, Coimbatore)  
Re-accredited with "A+" Grade by NAAC  
Narasipuram, Coimbatore - 641 109

08.02.2023

Minutes of the meeting of the Examination Committee held on 08.02.2023, Wednesday at 12.30 pm in the CoE office.

The following members were present:

1. Dr.N.Mala, Principal – Chairman *D. Mala 8/2/23*
2. Mrs.P.Sheeba, Academic Co-ordinator *P. Sheeba 8/2/23*
3. Dr.S.Mazhalai Silambu, Head, Tamil *S. Mazhalai 8/2/23*
4. Mrs.T.Shanmugapriya, Head, English *T. Shanmugapriya 8/2/23*
5. Ms.P.Kowsalya, Head, Mathematics with (CA) *P. Kowsalya 8/2/23*
6. Dr.M.Selva Soundari, Head, Commerce *M. Selva Soundari 8/2/23*
7. Mrs.S.Selvakumari, Head, Commerce with CA (UG & PG) *S. Selvakumari 8/2/23*
8. Ms.S.Divya, Head, Commerce with (PA) *S. Divya 8/2/23*
9. Mrs.D.Umanandhini, Head, Computer Science (UG & PG) *D. Umanandhini 8/2/23*
10. Dr.S.Gnanapriya, Head, BCA *S. Gnanapriya 8/2/23*
11. Mrs.C.Senbagavalli, Head, Information Technology (UG & PG) *C. Senbagavalli 8/2/23*
12. Mrs.K.Radhapriyadharshini, Head, BBA CA & M.Com IB - K *K. Radhapriyadharshini 8/2/23*
13. Mr.P.Ponsekar, CoE, Convenor *P. Ponselkar 8/2/23*
14. Mrs.P.Esther Jebarani, DCoE *P. Esther Jebarani 8/2/23*
15. Mrs.A.Nivedha, ACoE *A. Nivedha 8/2/23*
16. Ms.K.Nishanthini, ACoE *K. Nishanthini 8/2/23*
17. Ms.S.Swetha Sri – Student Representative – III BSc IT *S. Swetha Sri 8/2/23*
18. Ms.K.Ayesha – Student Representative – III BBA CA *K. Ayesha 8/2/23*
19. Ms.K.Nandhini – Student Representative – III B.Com *K. Nandhini 8/2/23*

The chairman of the Examination Committee Meeting Dr.N.Mala, Principal welcomed the members.

The following items in the agenda were taken for discussion one by one.

Resolved to schedule the various activities related to the conduct of the End Assessment Examinations to be conducted during April / May 2023 as given in Annexure A.

Mr.P.Ponselkar, CoE, KKCAS proposed vote of thanks to all the members of Examination Committee meeting.

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### Academic Planner for Even Semester of the Academic year 2022-2023

Scheduled Date	Particulars
08.02.2023	Exam Committee Meeting
10.02.2023	Submission of list of students who have to study Basic Tamil / Advanced Tamil
10.02.2023	Submission of list of Electives, Self Study, Non Major Elective
10.02.2023	Submission of list of Common Subject
10.02.2023	Submission of Lateral Entry Database
13.02.2023	Continuous Internal Assessment Test I for All UG & PG Classes
15.02.2023	Submission of syllabus in pdf form for current and arrear subjects
15.02.2023	Submission of list of extra credit courses along with syllabus in pdf form
02.03.2023	Submission of model question papers
13.03.2023	Issue of Exam Applications / Galley
20.03.2023	Submission of tentative schedule for practical exam along with the list of internal examiners and skilled assistants
20.03.2023	Continuous Internal Assessment Test II for all UG & PG Classes
03.04.2023	Payment of Examination fee without fine
12.04.2023	Payment of Examination fee with fine
12.04.2023	Release of EAE – Practical Examination Schedule along with Examiners list by CoE
17.04.2023	Model Examination for all UG & PG students
19.04.2023	Returning of all exam applications/ galley to CoE Office by all concern department HoDs
21.04.2023	Release of EAE – Theory Examination Schedule
26.04.2023	End Assessment Practical Examinations for all UG and PG Courses
29.04.2023	Last working day for all UG and PG Courses.
03.05.2023	Submission of list of internal examiners for theory exams for UG & PG
03.05.2023	Submission of Attendance proforma for all UG & PG classes.
05.05.2023	Submission of Internal marks for all UG & PG classes.
05.05.2023	Issue of Hall Tickets and Stationery Items from CoE Office
08.05.2023	End Assessment Theory Examinations for all UG & PG Classes.
12.05.2023	Valuation of answer scripts for all UG & PG Courses ( Internal Examiner)
16.05.2023	Valuation of answer scripts for all UG & PG Courses ( External Examiner)
07.06.2023	Meeting of the Result Passing Board
07.06.2023	Publication of Results



*S. Lalala*  
8/2/23  
**Chairman**

Principal

Kovai Kalaimagal College of Arts and Science  
(Autonomous)

Narasipuram (Post), Coimbatore - 641 109

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28.03.2023

Minutes of the meeting of the Examination Committee held on 28.03.2023, Tuesday at 1.30 pm in the Principal's office.

The following members were present:

1. Dr.N.Mala, Principal – Chairman *N. Mala 28/3/23*
2. Mrs.P.Sheeba, Academic Co-ordinator *P. Sheeba 28/3/23*
3. Dr.S.Mazhalai Silambu, Head, Tamil *S. Mazhalai Silambu 28/3/23*
4. Mrs.T.Shanmugapriya, Head, English *T. Shanmugapriya 28.03.2023*
5. Ms.P.Kowsalya, Head, Mathematics with (CA) *P.A. 28/3/23*
6. Dr.M.Selva Soundari, Head, Commerce *M. Selva Soundari 28/3/23*
7. Mrs.S.Selvakumari, Head, Commerce with CA (UG & PG) *S. Selvakumari 31/3/23*
8. Ms.S.Divya, Head, Commerce with (PA) *S. Divya 28/3/23*
9. Mrs.D.Umanandhini, Head, Computer Science (UG & PG) *D. Umanandhini*
10. Dr.S.Gnanapriya, Head, BCA *S. Gnanapriya*
11. Mrs.C.Senbagavalli, Head, Information Technology (UG & PG) *C. Senbagavalli*
12. Mrs.K.Radhapriyadharshini, Head, BBA CA & M.Com IB - *K. Radhapriyadharshini 28/3/23*
13. Mr.P.Ponsekar, CoE, Convenor *P. Ponselkar 28/3/23*
14. Mrs.P.Esther Jebarani, DCoE *P. Esther Jebarani*
15. Mrs.A.Nivedha, ACoE *A. Nivedha*
16. Ms.K.Nishanthini, ACoE *K. Nishanthini 28/3/23*
17. Ms.S.Swetha Sri – Student Representative – III BSc IT *S. Swetha Sri*
18. Ms.K.Ayesha – Student Representative – III BBA CA *K. Ayesha*
19. Ms.K.Nandhini – Student Representative – III B.Com *Nandhini.K*

The chairman of the Examination Committee Meeting Dr.N.Mala, Principal welcomed the members.

The following items in the agenda were taken for discussion one by one.

Resolved to schedule the various activities related to the conduct of the End Assessment Examinations to be conducted during April / May 2023 as given in Annexure A.

Mr.P.Ponselkar, CoE, KKCAS proposed vote of thanks to all the members of Examination Committee meeting.

*N. Mala*  
*28/3/23*

**Principal**

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### Academic Planner for Even Semester of the Academic year 2022-2023

Scheduled Date	Particulars
28.03.2023	Exam Committee Meeting
03.04.2023	Payment of Examination fee without fine
12.04.2023	Payment of Examination fee with fine
12.04.2023	Release of EAE – Practical Examination Schedule by CoE
17.04.2023	Model Examination for all UG & PG students
17.04.2023	Returning of all exam applications / galley to CoE Office by all concern department HoDs
21.04.2023	Release of EAE – Theory Examination Schedule
24.04.2023	Release of EAE – Practical Examination Schedule along with Examiners list by CoE
25.04.2023	Last working day for all UG and PG Courses.
25.04.2023	Submission of Attendance proforma for all UG & PG classes.
26.04.2023	Issue of Hall Tickets and Stationery Items from CoE Office
26.04.2023	End Assessment Practical Examinations for all UG and PG Courses
02.05.2023	Submission of list of Internal examiners for theory exams for UG & PG
03.05.2023	End Assessment Theory Examinations for all UG & PG Classes.
06.05.2023	Submission of Internal marks for all UG & PG classes.
15.05.2023 to 19.05.2023	Valuation of answer scripts for all UG & PG Courses ( <b>Part IV - Internal Valuation</b> )
22.05.2023 to 26.05.2023	Valuation of answer scripts for all UG & PG Courses ( <b>Part I &amp; II, Maths Board – External Valuation</b> )
29.05.2023 to 03.06.2023	Valuation of answer scripts for all UG & PG Courses ( <b>Part III – External Valuation</b> )
14.06.2023	Meeting of the Result Passing Board
14.06.2023	Publication of Results

*N. Malala*  
28/3/23

**Chairman**

**Principal**

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